

# Welcome to Ecclesfield Spartans

We are delighted that you have chosen to play for the Ecclesfield Spartans Junior F.C. We hope you enjoy your time with us, playing some good football, having a great time and making new friends.



We believe that we exist for more than 100 players, who play football for fun and enjoyment throughout the year. We measure success by our growing size, the few children who leave our club, and by the development of all players. This guides everything that we do.

The club was formed in August 2011 with the express intention of being a parent led junior football club and we achieved the F.A. Charter Standard in May 2012. We believe that this has enabled us to be an open and welcoming place to play and watch junior football.

Hopefully this welcome pack will give you all the information you need to have a successful and enjoyable season with the club.



Respect

CHARTER STANDARD CLUB

## 2019/20 Subscriptions Fees

The subscription for Ecclesfield Spartans for the season 2019/20 will be **£180** and for families where there are more than one player in the club, further players subs are £160\*. This includes a **£40 Club registration fee** to be paid when submitting your registration form. Subsequent payments can be made throughout the season and will be recorded in your payment card.

### What your Club subscription fee covers

Home, away shirt and equipment bag (on first signing), rental of home pitches and training facilities throughout the year, training of coaches, CRC checks, club and player insurances, League and FA registration fees, end of season presentation evening, end of season trophies, purchase and up-keep of goals for each age group, purchase of hundreds of balls, training equipment and respect materials.

In addition, there are league registration fees as detailed below:

Players previously registered with the League	Charity	Admin	Total
Registered before end of July	£1	£1	<b>£2</b>
Register in August	£1	£3	<b>£4</b>
Register in September onwards	£1	£5	<b>£6</b>
<b>Any new player to the League for the first time</b>	£1	£1	<b>£2</b>

This League registration fee to be paid **in addition** to Club fee at the time of registration.

### What if I don't keep payment up to date?

In the first instance your manager will contact you to ask you to keep up to date. If you are more than a month behind, then you/your child may be asked (by the Committee) not to attend games/training until subs are brought up-to-date. If subs are outstanding at the end of the season you/your child may not receive their club trophy and if they chose to move to another Club, we will inform the League of any outstanding amounts to be paid.

## Home matches

Home match venue(s) are either:

**Civil Sports Club Ecclesfield** or **Ecclesfield Primary School** (tbc)  
(depending on age group).

## Away matches

Kick-off times and venues will be advised by at least the Thursday before the game. It is entirely the responsibility of parents to ensure that their children are provided with transport both to and from matches and training sessions.

Players are required to arrive in their kits and wearing their club raincoats, tracksuits or winter coats where applicable.

## Training

It is expected that you will attend all training sessions and matches. However, we all know its impossible to attend everything. So, if you can't make a training session, match or Club event, please let the manager or other club staff member know as soon as possible (all contact numbers are in this booklet).

Training sessions are usually on Tuesday/Wednesday/Thursday evenings (depending on age-group) and Sunday mornings. Any changes will be communicated as soon as we know them.



Sheffield and District Junior Sunday League also ask us for a 'donation' for each player registered. This is given to The Children's Hospital Charity. In 2018/19 the league donated over £11,000!

<b>Total</b> (per player*)	<b>£183-189</b>
Registration	<b>£40</b>
League Reg	<b>£2-6</b>
League Charity	<b>£1</b>
Subscription balance	<b>£140</b>

If you wish to pay by standing order, our club bank details are below:

Bank: **Lloyds TSB**  
Sort code: **77-74-33**  
A/C no: **06120668**

Please notify the Treasurer or Secretary if you are paying by this method.



## SMS service

We like to let you have reminders about training sessions, matches and events by text message.

Please let your manager have a mobile number and let them know if your number changes so you can ensure that you get all the messages.

## Your Spartans Kit

The Club provides a suitable kit to all children representing the Club in any match or training session. All matches must be played in the kit supplied by the Club.

The Club's colours Red shirts, black shorts and socks or Royal Blue away shirt.

No alterations shall be made to the issued kit, other clubwear, accessories or ancillary items belonging to the Club without prior approval of the Management Committee.

The items supplied are:

**Home :** Red Shirt, Black Shorts and Black Socks;

**Away :** Blue Shirt

An equipment Bag (when initially signed)

Plus any additional items the team has purchased using funds they have raised or gained sponsorship for.

Items provided by the club/team must be maintained to the highest possible condition and any damage reported to a club official as soon as possible.

If you choose to move on to another Club, then all kit must be returned in the state it was given to you (subject to fair wear and tear).

## Boys or girls must wear shin pads at all times whilst playing matches or training sessions.

They must only wear boots with studs within the legal requirements. It is a parental responsibility to see that these rules are observed. Members must provide their own boots, shin pads, trainers and ancillary equipment.



## Fundraising

Most age groups run some sort of kitchen on match days - a great selection of hot sandwiches, hot and cold drinks, sweets etc. The money raised from this benefits that team directly. All the work is done by volunteers - so your help from time-to-time would be much appreciated.

We have to pay referees, so most age-groups also run a match day raffle that pays their fee - please have a go!

If you have any good ideas for fundraising, please tell us! We have a fantastic collection of sponsors (please use their products and services whenever you can), but as ever we can always find ways of spending. Please also attend and help out with our fundraising efforts, previous seasons efforts have included: Sponsored penalty shoot-outs, race nights, bag-packing at Morrisons/ASDA and a number of other events.

## Sponsorship

We have been lucky to have been sponsored by a number of local and national companies, but we always have room for more. If you know of anyone who might be interested in sponsoring one or more of our teams, let your manager or a committee member know and we'll try and get the deal done.

**Playing Time:** A rota should be used by Managers, this will include opportunities for all players to start and finish a match, it is more than likely that all players will be substituted at some point during a game. There may be occasions, when because of poor attendance or attitude, this is occasionally altered, but this would always be done after discussion with the child and parent. It is hoped that all players will play no less than one third of the total game time per game.

**Please remember ...**  
**This is a game**  
**These are children**  
**Coaches are volunteers**  
**Referees are human**  
**Mistakes will happen**

Let children make their own decisions - don't tell them what to do with the ball.

Mistakes are learning opportunities.

Prioritise developing the player over winning today.

**It's THEIR GAME - let them play.**

## Club Officials and Contacts

### Chairman

Nick Prewitt 07721 738221

### Secretary

Craig Wainwright 07702 308806

### Welfare Officers

Chris Eaton 07711 500133

Nicola Atkinson 07900 677557

### Treasurer

Carol Brooke 07954 321133

### Committee Members

Matt Boulby 07701 052595

## Manager Contacts

**U7/8** Lewis Slater 07939 806725

**U9** Lewis Slater 07939 806725

**U10** Paul Crossley 07939 806725

**U11 Red** Mark Guest 07883 672906

**U11 Black** Nicola Read 07723 328146

Carol Brooke 07954 321133

**U12** Matt Talbot 07588 774107

**U13 Red** Ian Parkes 07834 178836

**U13 Black** Andrew Gardner 07954 604489

**U15** Richard Smith 07738 003341

**U16** Chris Eaton 07711 500133

## Child Welfare

All leagues and clubs with youth teams must have a named Welfare Officer who has an enhanced FA CRB certificate and has completed the FA Safeguarding Children and the FA Welfare Officers Workshop.

### Safeguarding children is everyone's responsibility.

If you are worried about a child it is important that you report your concerns - no action is not an option.

1. If you are worried about a child then you need to report your concerns to the Club Welfare Officer.
2. If the issue is one of poor practice they will either: Deal with the matter themselves or Seek advice from the County FA Welfare Officer
4. If the child needs immediate medical treatment take them to a hospital or call an ambulance and tell them this is a child protection concern. Let your Club Welfare Officer know what action you have taken
5. If at any time you are not able to contact your Club Welfare Officer or the matter is serious then you can either:
  - Contact your County FA Welfare Officer directly;
  - Call The FA/NSPCC 24 hour Helpline for advice on 0808 800 5000;
  - Contact the Police or Children's Services

**Club Welfare Officers Chris Eaton 07711 500133**

**Nicola Atkinson 07900 677557**

**Respect** All players are required to sign a club code of conduct (in this pack). Responsible behaviour is expected from all players and spectators, both on and off the playing field and on the touchline whilst playing, travelling to and from games and during training sessions. Foul and abusive language will not be tolerated at any time.

**Facebook/Twitter** Whilst the internet brings many benefits and opportunities it also opens up some new risks and challenges. That's why The FA has teamed up with the Child Exploitation and Online Protection (CEOP) Centre to promote online safety and vigilance.

- Familiarise yourself with the social networking sites your child is using. **Did you know children U13 are not supposed to use facebook?** 13-17 year olds are given different 'set up' security features within facebook so please ensure that they are set up correctly using their real DOB and haven't bypassed this
- Don't publish photographs with the full name(s) of the individual(s) featured unless you have written consent to do so and you have informed the parents as to how the image will be used
- **Don't post scores for U7-U12** age groups unless advised by your manager that it is OK to do so.

# Codes of Conduct and League Registration forms

Please read the Codes of Conduct thoroughly and then sign and return the slip to your manager (who will keep it).

The complete the registration form and hand this to your manager with the Club registration fee, kit deposit and league admin fee.

Checklist for things to complete and return.

- Code of conduct slip
- Registration form
- Club registration fee - £40 - kits will not be issued until this has been paid.
- League admin fee - £2-6 (see page 2)

## ***IMPORTANT: Yellow or Red Cards***

Hopefully none of our players will receive a yellow or red card during the game.

However, these do happen from time to time. If such an event occurs, your manager will inform the Club Secretary by email [secretary@ecclesfieldspartans.co.uk](mailto:secretary@ecclesfieldspartans.co.uk) by 5.00pm on the day of the game - stating the players full name and address. This is so they can complete the FA discipline forms that we will be sent.

**Players (or their parents/carers) are responsible for paying the fines for Yellow and Red Cards** (which are issued by the County FA and not the Club) and these currently stand at:

**Yellow Card** - £15 plus a £10 administration fee

**Red Card** - £25 plus a £10 administration fee - plus a 3 game suspension

If you wish to appeal any red/yellow cards, there are fees to pay which will be notified at the time and are to be covered by the player/parent/carer concerned.

Failure to supply the Club secretary with the correct information within 14 days could (and has done) cause the team in question to be suspended from footballing activity until the case is resolved!

## Young Players

We all have a responsibility to promote high standards of behaviour in the game.

As a player, you have a big part to play. That's why The FA is asking every player to follow a Respect Code of Conduct.

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### When playing football, I will:

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- Always play to the best of my ability
- Play fairly – I won't cheat, complain or waste time
- Respect my team-mates, the other team, the referee or my coach/manager
- Play by the rules, as directed by the referee
- Shake hands with the other team and referee at the end of the game
- Listen and respond to what my coach/team manager tells me
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club.

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I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

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### I may:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach or the club committee
- Be dropped or substituted
- Be suspended from training
- Be required to leave the club.

### In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club.

# Spectators and Parents/Carers

We all have a responsibility to promote high standards of behaviour in the game

This club is supporting The FA's Respect programme to ensure football can be enjoyed in a safe, positive environment.

Remember children's football is a time for them to develop their technical, physical, tactical and social skills. Winning isn't everything.

Play your part and observe The FA's Respect Code of Conduct for spectators and parents/carers at all times.

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### I will:

- Remember that children play for FUN
- Applaud effort and good play as well as success
- Always respect the match officials' decisions
- Remain outside the field of play and within the Designated Spectators' Area (where provided)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Avoid criticising a player for making a mistake - mistakes are part of learning
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour.

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I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA, league or The FA:

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### I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or County FA Welfare Officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependents.

### In addition:

- The FA/County FA could impose a fine and/or suspension on the club.



**Respect**

## Respect Code of Conduct

# Coaches, Team Managers and Club Officials

We all have a responsibility to promote high standards of behaviour in the game.

In The FA's survey of 37,000 grassroots participants, behaviour was the biggest concern in the game. This included the abuse of match officials and the unacceptable behaviour of over competitive parents, spectators and coaches on the sideline.

Play your part and observe The Football Association's Respect Code of Conduct in everything you do.

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### On and off the field, I will:

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- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- Adhere to the laws and spirit of the game
- Promote Fair Play and high standards of behaviour
- Always respect the match official's decision
- Never enter the field of play without the referee's permission
- Never engage in public criticism of the match officials
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour.

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### When working with players, I will:

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- Place the well-being, safety and enjoyment of each player above everything, including winning
- Explain exactly what I expect of players and what they can expect from me

- Ensure all parents/carers of all players under the age of 18 understand these expectations
- Never engage in or tolerate any form of bullying
- Develop mutual trust and respect with every player to build their self-esteem
- Encourage each player to accept responsibility for their own behaviour and performance
- Ensure all activities I organise are appropriate for the players' ability level, age and maturity
- Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests.

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**I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA, league or The FA:**

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- Required to meet with the club, league or County Welfare Officer
- Required to meet with the club committee
- Monitored by another club coach
- Required to attend an FA education course
- Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave or be sacked by the club.

### In addition:

- My FACA (FA Coaches Association) membership may be withdrawn.

**TheFA.com/Respect**

# Code of Conduct for Junior Players

## When training & playing football, I will:

1. Play my part in the team, try hard and never give up, even if we're losing or the other team is stronger
2. Play fairly - I won't cheat, complain or waste time
3. Encourage and support my team-mates at all times and especially if they make mistakes
4. Listen to the referee and accept decisions made
5. Shake hands with the other team at the beginning and end of a game
6. Listen to my coach/team manager and respect what he/she says.
7. Talk to someone I trust, for example my parents, coach/manager or the Club Welfare Officer if I'm unhappy about anything at my club.
8. Remain positive and not react aggressively or negatively to a decision or a state of affairs
9. Arrive at training/games on time and let my coach/manager know beforehand if I can't attend

## I understand that if I break the code of conduct, I could be subject to sanctions which could include:

**STAGE ONE: Club Yellow Card** (this is a verbal warning given by my manager, assistant manager or club official): 3 yellow cards over the course of the season will result in a red card

**STAGE TWO: Club Red Card** (this is a written warning given by my manager, assistant manager or club official): 2 red cards over the course of the season will result in a suspension

**STAGE THREE: Fixed-term suspension** (this is a written suspension issued by the club) which may be preceded by a misconduct hearing.

**STAGE FOUR: Expulsion** (this is a written expulsion issued by the club) which will be preceded by a misconduct hearing

***If conduct code breach is serious, I understand I could move straight to stage two three or four.***

I agree to the code of conduct and sanctions

Player: \_\_\_\_\_ Date: \_\_\_\_\_ Parent: \_\_\_\_\_

The section below is to be signed and returned to the manager



# Code of Conduct for Junior Players

I agree to the code of conduct and sanctions

Player: \_\_\_\_\_ Date: \_\_\_\_\_ Parent: \_\_\_\_\_





**PLAYER REGISTRATION FORM 2019-2020**

Application for the Registration of a Player in the Under		Age Group for the <b>2019-2020</b> season	
Club Name		Ecclesfield Spartans J.F.C.	
Team Played for in 2018/19 Season			
Surname			
Forename(s)			
Date of Birth	(dd/mm/yyyy)	Gender	Male / Female
Home Address			
		Post Code	
Player Signature			
Medical Conditions (this will appear on the reverse of the player ID card)			
List any disabilities (The League are dedicated in supporting progression of players and England teams, with this in mind, do you have any of the following impairments : Cerebral Palsy, Hearing, Visual) This will be passed on to the FA disability talent ID.			
Contact email address			
Parents Name			
Emergency Contact Number(s)			

**PARENT/GUARDIAN DECLARATION**

tick

- (a) I agree to my child being registered with the Sheffield & District Junior Football League, as a member of the above mentioned Club.
- (b) I understand that, while registered as a member of that Club, my child is not permitted to play football for any other Club in this League. **I will give the team manager as much notice as possible regarding my holidays that take place during the season.**
- (c) Players wishing to change teams are required to complete a transfer form.
- (d) I hereby agree to the transfer of misconduct information and the above personal details between the League and the relevant County Football Association and Football Association.
- (e) Consent to using the information to any partnership the league enter into.
- (f) Consent to display the players data on the League websites and online websites, social media and League ID cards

We collect, use and store the personal data that you provide about yourself and your members when you register with the League by filling in these forms or by corresponding with us by phone, email or otherwise. Where we hold this data, it will be with the explicit consent of the participant or, if applicable, the participants parent or guardian. The reason we need this data is to be able to run the league, arrange matches, administer registration and provide the league services you when you register with the league. This is our lawful basis for processing this personal data as we have a contractual obligation to anyone as a participant or member to provide the services they are registering for. Where you do not provide the data required we may not be able to honour or administer your registration. Our full League Privacy Notice can be found on our website and any questions should be addresses to the League Secretary.

Parent/Guardian's Name & Signature	Name		
	Signature		

**CLUB SECRETARY & MANAGER'S DECLARATION**

- (e) The above mentioned player is not registered with any other Club in the Sheffield & District Junior Football League
- (f) **I have seen proof and checked the player's date of birth stated is correct**

Signature of Team Manager		Date	
Signature of Club Secretary		Date	

**A player cannot play in the competition until they have an approved League ID card, and the ID card must be inspected before every fixture by the opposing team.**

**NEW PLAYER PHOTOS NEEDED THIS SEASON FOR ALL PLAYERS**

